

# Adopted

## Town of New Boston Selectmen's Meeting April 1, 2013

<b><u>PRESENT:</u></b>	Rodney Towne	Selectman	Absent
	Dwight Lovejoy	Selectman	
	Christine Quirk	Selectman	
	Peter Flynn	Town Administrator	

Brandy Mitroff was present.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Dwight moved to approve the consent agenda. Christine seconded the motion. All were in favor. 2-0 The consent agenda contained acceptance of \$615.00 donation from the Historical Society to the 250th Committee and the following Committee Appointments: Gerry Cornett-Conservation Commission; Nancy Loddengaard, Forestry Committee and Harold Bo Strong to the Road Committee.

### **B. PUBLIC FORUM:**

None.

### **C. APPOINTMENTS:**

**Item 1: Cheryl Christner-Interview and appointment for the Energy Commission:** Cheryl sent in her application for a position on the Energy Commission and is here to meet the Selectmen. The Selectmen welcomed her to the Commission. Dwight moved to appoint Cheryl Christner for a three-year term on the Energy Commission. Christine seconded the motion. All were in favor. 2-0

### **Item 2: Mike Sindoni-Recreation Director-Updates on spring and summer programs:**

Mike reviewed Recreation programs as follows:

- Baseball/T-Ball/Softball is underway. Practices are starting this week in the gym. Over 200 children are participating in this program, approximately the same number as last year. Games start April 29
- Basketball has completely ended for the season.
- Upcoming spring programs were reviewed.
- Recreation is holding a new summer program this year, LEGO Engineering Camp. Sign ups have started.
- There was a good turnout for the Easter event in the gym.
- There are two upcoming kids' dances.

- Six summer concerts are scheduled beginning June 16.
- Outdoor movie is scheduled August 24 as part of the town 250<sup>th</sup> Celebration.
- The Recreation Commissioners are discussing using the White Building more during the day as there is a need in town for more kindergarten coverage as NBCS only offers half day kindergarten. Mike has spoken with Principal Jude Chauvette about a kindercare program with an AM program for school PM students and a PM program for school AM students and the afterschool program. The Recreation Commissioners are meeting with the School Board April 10 to discuss. The School Board discussed it at the March meeting as well. The Recreation Commission will then meet April 11. The Recreation program would not be a babysitting program; it would have an educational component. The Recreation Department has a good relationship with Jude and he seems open to it.
- Recreation is now offering a new program “Zengevity”, a senior exercise program with Lauren Burnham.

#### **D. OLD BUSINESS:**

**Item 3: Adoption of new pay scale for the Employee Handbook:** The Selectmen submitted the new pay scale last August and it was used in the budget process. Voters approved the budget and it is now time to add it to the Town Employee Handbook. Dwight moved to adopt the new employee and Police Department pay scales and include them to replace any other pay rates in the Employees Handbook. These revised pay scales are set with a grade and step system. Christine seconded the motion. All were in favor. 2-0

**Item 4: Approval of the public Minutes of March 18, 2013:** The Selectmen reviewed the public minutes of March 18, 2013. Dwight moved that they be accepted as presented. Christine seconded the motion. All were in favor. 2-0

#### **E. NEW BUSINESS:**

**Item 5: First Reading: Introduction and Discussion Re: Amending the Drug and Alcohol Policy for DOT Qualified Employees at the Highway Department:** Peter reported the Highway Department has a policy currently but it seems inadequate and it is important to have an appropriate policy in place. On-Site Drug Testing of NE presented to Peter and Road Agent Dick Perusse recommended a new policy where all rules are per the NH Department of Safety rules and the town would spend a little more money to have On-Site come to town to test employees when necessary instead of making appointments to send employees to be tested. A public hearing on this policy will take place at the next Selectmen’s meeting. Dick supports the new policy. Dwight moved to accept this as the first reading and move the policy to a public hearing. Christine seconded the motion. All were in favor. 2-0

**Item 6: First Quarter Year to Date Financial Report (Operating Budget):** Peter reported the Technology line is high because new computers were purchased and the new software cost more than expected. Not much more is expected to be needed for Technology this year. The budget has 75% left for the year. The Building Department is expected to do well this year with permits on the rise. Peter noted New Boston has an efficient Building Department with a Code Enforcement Officer and Fire Inspector.

## **F. OTHER BUSINESS:**

### **Item 7: Town Administrator's Report:**

1. Employee Handbook Review: There is more work to be done on the merit raise review. More work on the manual will be done this summer.
2. Twin Bridge Property Deed Acceptance: Town Attorney Bill Drescher finalized his recommendation and it was sent to Ian McSweeney. The Conservation Commission and Selectmen will have to sign off on this when it is ready.
3. Capital Reserves Approved at Town Meeting: These have been paid to the Trustees of the Trust Funds.
4. Legal-Employee Issues: To be discussed in non-public.
5. Possible Job Description Change: A minor change to the Planning Coordinator position for involvement with the ZBA. Peter to get input from Nic.
6. Riverdale Road Bridge Engineering Update: The final estimate came in from Engineers Hoyle Tanner to finish the project. This will be reviewed with the Road Agent at the next Selectmen's meeting.
7. Gravel Bid Update: The Road Agent will present at the next Selectmen's meeting.
8. Energy Solicitation Electricity: Goffstown invited New Boston to take part in an electricity survey and bid process to buy electricity service in bulk. This could result in decreased electricity delivery charges.

### **Item 8: Selectmen's Reports:**

Dwight reported on the recent Planning Board meeting as follows:

- The update of the Zoning Ordinance is complete and ready for publishing.
- Don Grosso met with the Planning Board to allow a mattress shop in the old hardware store building.
- Peter Beers met with the Planning Board and will try to clean up his property. It was noted he has been parking on a Class 6 road, which the Code Enforcement Officer approved. The planning Board will consider information submitted by Peter Bears to determine if his construction/excavation business can be considered "grandfathered".
- The Planning Board plans a final attempt to regulate cul-de-sacs this year.
- Developer Shiv Shrestha asked to meet with the Planning Board to request they rescind their mandate that Certificates of Occupancy for the lots on Lorden Road will not be granted until Susan Drive and Indian Falls Roads are complete. The Planning Board denied this request noting that they had discussed this matter at length previously and had not changed their opinion.

### **Public Forum:**

Brandy Mitroff was present and asked about the status of purchase of the trucks in Bedford as per the Warrant Article. Peter said he is researching if the money can be carried over to next year.

**Item 9: Possible Request for Non-Public Session per RSA 91-A: 3, II (d) and (e):** Dwight made a motion to go into Non-Public session per RSA 91-A: 3II (d) and (e) at 6:49 PM. Christine seconded the motion. A roll call vote was taken as follows: Dwight Lovejoy-yes, Christine Quirk-yes. The Board then entered non-public session.

**Move to exit Non-Public Session:** Dwight Lovejoy made a motion to exit Non-Public Session at 7:00 PM. Christine Quirk seconded the motion. All were in favor. 2-0

**ADJOURNMENT:** Dwight Lovejoy made a motion to adjourn the meeting at 7:01 PM. Christine Quirk seconded the motion. All were in favor. 2-0

*Prepared by Maralyn Segien*